



Minutes 25th May 2023



Attendees: 19 people including Head Teacher Cath Smith, full board of Trustees – Eve Daniels, Neil Kennett Brown, Trish Bullen, Ruth Casallas
Apologies: Ivis Williams, Vicky Makepeace, Livy Gibbs, Sandra Smith

Minutes

Agenda item: Impact report from Daniel Garvey **Presenter:** Daniel Garvey

Discussion:

Rewards trips for year groups, £2000.

Current spent £1000

The golden ticket trips cost around £350 per visit and it has been arranged for this to be termly trips. This prize is a trip to the Greenwich picture house for a private screening and is awarded publicly by the head of the year to students for excellent attendance, excellent achievement via pride points and students that show really good progress on their attitude to learning and what we are trying to do is to recognize the publicly in front of their year group. The pride expressed when receiving a “golden trip” suggests these have been a great success. Criteria for receiving a “Golden Ticket”: Pride points, achievement data, excellent attendance, ATL data. 20-25 students per year group have attended each term. We had an excellent representation of the pupil premium children (above 35%) and SEN (above 21%)

Remaining budget to go towards homework “cultural capital meal” rewards in a local community and the new “BIE” (Best in everyone) award event that is been schedule for 10th July. Part of the funding will be hopefully used for this new event, “The Best in everyone” award “BIE”, needs funding, it nominates staff and students for magnificent contributions in a range of categories, we want to recognize all applications for the staff and students that we submitted for awards, we want to award in house as well as lots of additional awards.

The funding for this has been instrumental by the JRSA.

Pride Passports & Stickers, £2000

This reward is very tangible and work really-well, but we have been thinking how to move this to the next level. It is a good initiative but passports and personalized stickers cost a lot. This has been a success in linking our school values to desired student behaviors. Most success lower down the school and we are considering how we market this initiative to students from September. We have seen success in year 7 and this links with the golden ticket, but as students gets older this works less well so we need to find new ideas for older students.

There is a character trip that will take place in the next term which this budget will fund.

Conclusions:

We are in the process to review the rewards system and something that we have found is that parents and students are very positive about the above and beyond initiative, which involves a text that the parents receive when their kids have gone above and beyond in a particular lesson and that’s linked to the pride points, they will be trialing letters of recommendations which students will receive a letter when they show great character.

Feedback to the more specific above and beyond text now received, which clearly shows why the child was awarded this has been brilliant. ED praised Mr Garvey on the success of the Above and Beyond emails which were very positive and always a delight to receive.

| Action items | Person responsible | Deadline |
|---|--|------------------|
| ✓ Daniel will appreciate more ideas on how to reward older children, post 16 | JRSA ask parents to contribute with ideas too? | end of this term |
| ✓ We also need ideas on how to move the passport and stickers reward to the next level? | JRSA ask parents to contribute with ideas too? | end of this term |

Agenda item: Headteacher update

Presenter: Cath Smith

Discussion:

Year 6 admissions: We had a very successful year 6 admission meetings, it looks like next year is going to be full and there is even a waiting list and had appeals meetings, which is the first time it happens in 6 years since Cath has joined the school. The 6 year children had their admissions meetings, they are going to have online tester lessons, Cath is going to have online parents meeting and the students will have a day at the school.

Primary visits : Mr. Garvey is organizing meetings with children who are probably the only ones from their primary school joining JR so they feel more comfortable by meeting people who are on the same situation as them.

6th form: Recruitment into the 6th form very positive, admissions meetings with external candidates, busy planning for the end of June when year 11 have finished their exams and they can come and have tester lessons, career event, BBQ for a social to get to know each other.

Exam session: Year 11 and 13 are deep on their exams, also is the end of the year test across the school.

Braithwaite: Just after half term is going to be 5 solid weeks of taking students to Braithwaite, we have more dates than ever before. There are trips schedule for year 7, 8, 9, 10 and also now year 12 biology group, but they are taking a few other people with them.

Speaking out: The school is focused on helping students to build confidence in their public speaking clubs such as Debate Mate and taking part in the Jack Petchey Speak Out with other schools are helping to do this. This year a John Roan team are representing Australia and Afghanistan to the United Nations.

School Dinners: if any parents want to come and try the food served in the canteen, they are more than welcome to come and see how the whole dinner takes place, there are now more clear signs around what's in the menu, prices etc. The more input they have the more they can do to improve the service.

Music lessons: Something else that Cath is very keen to promote with the new Year 7 students is the John Roan foundation scheme to provide music lessons to everyone. Cath is working alongside the music team to increase the current provision. The Foundation provides a large amount of money for the school to be able to provide music lessons to all, anyone at school can express an interest on wanting to learn an instrument. An advert has been produced to promote for more instrumental staff. This year's Year 7 students have missed out for this opportunity and they are going to be asked again if they want lessons on an instrument that is in the list they will be getting it.

Founders day 7th of July is an opportunity for students to show that music skills in a concert, is going to be live stream and details will follow. Two years will watch in the church and the rest of the year will see the streamlining live.

Best in Everyone Awards event on the 10th of July - every departments to nominate prize winners across all year groups, discussions about how many awards can be handed out still taking place.

Staff vacancies: There are some school vacancies as some staff are moving out of the city for increased cost of living. Some are moving country, others too far to commute so are moving schools. Cath is busy recruiting. The May half term one priority is the new recruitment of teachers for September, following any notices received from current teachers This is going well and parent/carers will be notified of new teachers joining the school and those leaving, in the near future.

Thank you to parent volunteers: She had acknowledged the increasing number of parents who are volunteering for various things for the school. Fabulous to have so many people helping with the school. There is a new year 6 parent who had volunteered to help in the library. Cath has recruited a new librarian starting very soon at the school (before the end of the year) and the volunteer will be working with the new Librarian.

6th form is overbooked at the moment and we have more students wanting to come to the school that they are able to accommodate which is great. On the 29th and 30th of June there are taster lessons for them, they are going to have a careers event. If any parents are available to come and help doing a “career speed dating” events when they come and talk to 6th form students about their career it will be really appreciated. There is also a social event with a BBQ for people to get to know each other. Please come forward if you can help.

Ofsted: CS provided an update on Ofsted. Inspections overall are backlogged due to the covid pandemic but so far a large number of UL schools have been inspected so one is likely imminent. Very little notice is given but the school is constantly working around preparing for a visit, although Cath stressed that the daily focus is always on the students and parent/carers. The process is Cath will get a call by mid-day the day before inspection. It is a two-day inspection. Cath will email parents if she receives the request as they will ask for parents’ input, the more parents that contribute the more valuable the information will be. Cath had asked the United Learning to help prepare the staff for the Ofsted visit and through the year they have been working on various things that are on the Ofsted framework and for that four or five people from United Learning will come to the school after half term to alongside the Heads of department and Senior leaders so they come to the school getting into a lot of classes and showing them the kind of question that the Ofsted team will do, asking the kind of questions that Ofsted inspector will ask to prepare so our staff will be increasing confident in terms of that preparation. Cath had asked for parents to keep an eye on their emails in case she emails the information of the Ofsted visit.

Agenda item: Update on other school funding

Presenter: Eve Daniels

Discussion:

Early on the year as well as giving money to Mr. Garvey, the parents association gave the opportunity to the heads of the year and head of departments to come forward and bid for funding. If they needed some support to offer above and beyond experiences, products and services to the students.

Drama - were given £570, the impact report showed that they money was spend on mending the lighting and sound equipment and training staff to use it. **Outcome:** Head of Drama and Maintenance team are now trained and equipment is ready for this years school play “The Wardrobe” on 17th and 18th July. The JRSA will host a bar and raffle on both nights, volunteers are needed to run this even. Tickets will be sold via Eventbrite.

Pastoral care department - were donated funds to buy equipment for the pastoral team. They also bought 30 calculators, 100 retractors and 400 black and green pens. **Outcome** – equipment is available to those students that may have lost or forgotten their equipment to prevent detentions occurring.

Drama – more recently Drama requested a bid for £59 to purchase 5 more extra scripts. **Outcome** – more students were able to take part on the school play.

Agenda item: BBQ update

Presenter: Eve Daniels and Trish

Discussion:

BBQ will take place on Friday 23rd June from 5-9pm. Poster will be shared after half term. Link to buy the tickets will be created soon by Will. Donations are needed from parents for side dishes and salads, bar, raffle, live music perhaps a band from the school, ideas of sports activities to be added too. Eve will speak to the Rugby club to perhaps come and do some testers; Cath will also ask to the school basketball team, also the table tennis pieces will be taking out.

Cath will make sure that teachers and head of the year will help to promote the BBQ among current students.

For the new year 7 intake it will be good to add an invitation to them on their newsletter. Promote at all the forthcoming events for new intake

Agenda item: Edible garden

Presenter: Eve Daniels

Discussion:

There has been a new planting and flowers outside. The JRSA has a new volunteer, Umat, to help with the gardening who is very knowledgeable and a professional gardener. He will help Hayley establish a Herb garden and help design the rest of the garden with the gardening group. Students will be encouraged to help as part of their technology lessons and we will be reaching out to the community to build a strong volunteer group to keep things going over the summer. Please contact the JRSA if you want to join. jrsa@thejohnroanschool.org.uk

Agenda item: Uniform sale

Presenter: Eve Daniels

Discussion:

Last uniform sale brought £45. At the end of school term we are going to go through all the lost property to check what's in good state to be able to be gone to the next second hand school uniform sale and the rest will go to charity. Reminder to parents to tell children to ask for lost property, otherwise it will go to charity or the uniform sale.

AOB – final meeting of the year 12th July, virtual on TEAMS at 6.45-8pm